

Application summary

Application title

Proposed duration of funding (months)

Proposed start date

Name of administering organisation

Address where the grant will be held

Department/Division

Organisation

Street

City/Town

Postcode/Zipcode

Country

Lead applicant

Lead applicant details

Full Name

Department

Division

Organisation

Address Line 1

City/Town

Postcode

Country

Telephone No.

Email Address	
----------------------	--

Job title

Role in project

Lead applicant's experience Please provide details of relevant experience. Web links to relevant projects may be included. (200 words max.)

Previous applications to the Wellcome Trust Please give details of all previous applications to the Trust over the last five years. Please include name of grantholder, grant number (if known), the title of the project and, if application was successful, the amount and period of award. Please also briefly describe any commissioned work funded by the Wellcome Trust

Applicants

1

Applicant	
Full Name	
Department	
Division	
Organisation	
Address Line 1	
City/Town	
Postcode	
Country	

Telephone No.	
Email Address	

Job title

Role in project

Additional project team members

Are there any additional project team members?	
--	--

Please provide the names and contact details for additional project team members, indicating their role in the project

Current context

Provide an outline of the strengths of your organisation at the moment, considering the impact of your work, your current structure and business model (300 words max.)

Outline the ambitions for your work and your organisation and tell us how these support the Wellcome Trust's aims for public engagement with science (500 words max.)

What is holding you back? Tell us about the challenges you face in achieving these ambitions and any areas of development you have identified.
(300 words max.)

Project vision

Please provide a summary of the activity you plan to complete and the changes that will result, written in accessible terms.
(250 words max.)

Project details

Planning for the future

If your application is successful, how will you use Wellcome Trust funding to achieve your ambitions?

Tell us:

- About your plans to enhance the delivery of existing work and the audiences you aim to reach;
- How you will develop strategic planning and income-generating capabilities and resilience of your organisation;
- How you will develop new models and partnerships for public engagement.

(1500 words max.)

How will you manage the activity?
(300 words max.)

Wider impact
Successful applicants to Sustaining Excellence will be champions of public engagement with biomedical science. How will you share your experience to benefit the wider sector, both during and after the funding period?
(500 words max.)

Timescales
Please provide key milestones for your activity (500 words maximum, or a list)
(500 words max.)

<p>Partnerships Are there any collaborators and partners (both individuals and organisations) who will be involved with your activity and have given their agreement in principle to work with you?</p>	
--	--

Details of collaborators and partners			
Name	Occupation or business area	Location	Existing or new relationship?

Please attach up to three letters of support from key collaborators to your application

Evaluation

Formative
How will you review your progress and adapt your approach throughout the funding period? Describe the methodology you will use and key points of review.
(300 words max.)

--

Summative How will you know whether you have achieved the ambitions outlined above? Describe the methodology you will use and any key indicators of success. (300 words max.)

Costs requested and justification

Please select the currency in which you wish to apply.

Is the selected currency your local currency?	
---	--

What is your local currency?	
------------------------------	--

Please state clearly the reasons for requesting costs in the selected currency (100 words max.)

Salaries Are you requesting salaries?	
---	--

Salaries / Stipends

Description	Total

Fees Are you requesting fees?	
---	--

Fees

Description	Total

Materials and consumables Are you requesting materials and consumables?	
---	--

Materials and consumables

Description	Total

Equipment Are you requesting equipment?	
---	--

Equipment

Description	Total

Production costs, press and marketing Are you requesting production costs, press and marketing?	
---	--

Production costs, press & marketing

Description	Total

Travel and subsistence Are you requesting travel and subsistence?	
---	--

Travel and subsistence

Description	Total

Evaluation and dissemination Are you requesting evaluation and dissemination costs?	
---	--

Evaluation and dissemination

Description	Total

Miscellaneous costs Are you requesting miscellaneous costs?	
---	--

Miscellaneous other

Type	Description	Total

Contingency Are you requesting contingency?	
---	--

Contingency

Description	Total

<p>Justification for costs</p> <p>Please explain how the Trust's funding will contribute towards the following areas:</p> <ul style="list-style-type: none"> • Enhancing delivery of existing work; • Developing your organisation; • Developing new models of engagement; • Evaluating progress; • Providing wider impact. <p>If the funding will contribute in any other way, please also include details here.</p>

Income

<p>Income</p> <p>Please upload a table stating any income including in-kind support, revenue from ticket sales or other funding sources, broken down by category and year, with a column for total income. This should not include proposed Wellcome Trust funding.</p>
--

<p>Total income ()</p> <p>Please state your total income for the duration of the funding, including all proposed Wellcome Trust funding.</p>	
--	--

Human participants, human biological material and identifiable data

Please indicate which of the following apply:

(Project involves human participants in a medical or research setting, or personal data taken from these participants, Project involves use of human biological material, Neither of the above)

Describe the ethical considerations you have in place to manage their participation, including seeking informed consent and the steps taken to protect sensitive personal data
(200 words max.)

Have you identified any tangible risks from this activity? If so, briefly describe the steps that you and your organisation will take to manage them.
(200 words max.)

Please state by whom and when the ethics of the project has been, or will be, reviewed and specify any other regulatory approvals that have been obtained, or will be sought.

Proposals involving animals

Please indicate which of the following apply:

(Proposal involves the use of animals in a clinical setting, Proposal involves the use of animal tissue, Neither of the above)

Does the organisation where the animal work is to be carried out hold a certificate of designation under the Animals (Scientific Procedures) Act 1986?	
--	--

Have you identified any tangible risks from this activity? If so, briefly describe the steps that you and your organisation will take to manage them.
(200 words max.)

Freedom to operate/conflicts of interest

Describe any freedom to operate issues or potential conflicts of interest that have been identified or that might arise and how these will be or have been addressed.

In particular, please consider the following:

- Do any of the individuals involved in the project hold any consultancies or equities in, or directorships of, companies or other organisations that might have an interest in the results of the proposed activity?
- Will the proposed activity use technology, materials or other inventions that are subject to any patents or other form of intellectual property protection?
- Will any element of the activity be subject to agreements with commercial, academic or other organisations, including arrangements with applicants named in the grant application, that might lead to intellectual property issues or restrictions?

(350 words max.)

Administrative details

Audience

Please select the target audience that is most relevant to your project

Underserved audiences

There are a number of audience groups that could be considered under-represented within the Wellcome Trust's Engaging Science Grants portfolio.

Please tell us if you plan to involve any of the following groups:

Please specify

Engagement methodology

Please select the engagement methodology that is most relevant to your project

--

Public engagement area of science Please select up to three categories that are relevant to your application

Please specify

Web summary Please provide a summary of your project to feature on the Wellcome Trust website in the event that your application is successful. Please include relevant weblinks and contact details that can be made available publicly. (100 words max.)

Financial administration

Please provide your Company Registration Number or Registered Charity Number

Please provide a contact name at your organisation. This person must hold the authority to make financial commitments.

Is your administering organisation not-for-profit?	
--	--

Do you operate a finance system, for example Agresso, Sage, Oracle etc?	
---	--

Please state which one

Do you have an accountant who could certify the expenditure relating to the Wellcome Trust grant, if required?	
--	--

Please provide their name and address

Supporting material

Visual and contextual material in support of your application

Your application should provide a full description of the intended project and your argument for support. Please read the guidelines if you would like to include additional material in support of your application.

Supporting documents

Please upload the following documents as a single PDF:

- A business plan including staffing and governance structures for the duration of funding
- Full budget/first year forecast for the duration of the funding
- Most recent annual accounts or abbreviated financial statements
- An evaluation or update report for ongoing grant activity, where relevant

These should be labelled as Annex 1, Annex 2, etc. respectively.

Pre-submission